

**OVERVIEW & SCRUTINY WORK PROGRAMME 2015/16**

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer/ Member)	Expected Outcome
<b>2016</b>				
<b>16 MARCH (ROMSEY)</b>				
Presentation on local policing in Test Valley	5	Committee	To receive a presentation by the Chief Inspector <b>(C.I Thorne/Inspector Paul Markham) (30 mins)</b>	To comment on the presentation
Overview of the Housing and Environmental Health Portfolio to include Affordable Housing Update	1	Committee	To receive a presentation on the Housing and Environmental Health Portfolio <b>(Cllr Hawke) (30 mins)</b>	To comment on the presentation
OSCOM Annual draft Briefing (briefing note)	2	Committee	To consider the OSCOM Annual Briefing <b>(Cllr Lynn) (5 mins)</b>	To consider and make recommendations as appropriate
<b>13 APRIL (ROMSEY)</b>				
Planning Panels final Report	3	Committee	To receive the final report <b>(Cllr Adams King) (15 mins)</b>	To comment and make rec's as appropriate
Impact of restructuring of Fire Service	5	Committee	Presentation by Hampshire Fire & Rescue on the impact of restructuring <b>(Hampshire Fire &amp; Rescue) (30 mins)</b>	To comment on the presentation
Presentation by the Romsey Town Centre Manager	5	Committee	Presentation by Romsey Town Centre Manager <b>(Mark Edgerley) (30 mins)</b>	To comment on the presentation
Audit Plan (briefing note)	2	Committee	To consider and make comment on the Annual Audit Plan <b>(Cllr Finlay) (5 mins)</b>	To consider and make recommendations as appropriate
OSCOM Annual Briefing (briefing note)	2	Committee	Report of the Chairman <b>(Cllr Lynn) (5 mins)</b>	To comment on the draft report

\* Scrutiny Indicator Key:

1 : Holding to Account	2 : Performance Management	3 : Policy Review	4 : Policy Development	5 : External Scrutiny
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Test Valley Borough Council – Overview and Scrutiny Committee – 16 March 2016

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer/ Member)	Expected Outcome
Review of Council Tax Support (full report)	3	Committee	To receive an update on progress <b>(Head of Revenues) (20 mins)</b>	To comment and make recommendations as appropriate.
<b>10 MAY (ANDOVER)</b>				
Overview of Environmental Portfolio	1	Committee	To receive a presentation on the Environmental Portfolio <b>(Cllr Stallard) (30 mins)</b>	To comment on the presentation
Presentation on Communications	2	Committee	To receive a presentation on the work of the Communications Team <b>(Communications Manager) (30 mins)</b>	To comment on the presentation
Andover Vision (full report)	3	Committee	To receive an update on progress <b>(Chief Executive) (20 mins)</b>	To comment and make recommendations as appropriate
Safeguarding Children & Vulnerable Adults (full report)	3	Committee	To review progress against the Action Plan <b>(Head of Community and Leisure) (20 mins)</b>	To consider and make recommendations as appropriate
Update on Recycling (briefing note)	2	Committee	To receive an update on progress <b>(Head of Environmental Services) (5 mins)</b>	To review progress
<b>8 JUNE (ANDOVER)</b>				
West Hants CCG and Andover War Memorial Community Hospital	5	Committee	To receive a presentation on the Critical Care Unit at Dummer and the Andover War Memorial Community Hospital <b>(Heather Hauschild/Mary Edwards) (60 mins)</b>	To comment on the presentation
Risk Management Report (briefing note)	2	Committee	To consider the Annual Report <b>(Principal Auditor) (5 mins)</b>	To comment on the report
<b>6 JULY (ROMSEY)</b>				
Police and Crime Commissioner	5	Committee	To receive a presentation on the work of the Police and Crime Commissioner <b>(30 mins)</b>	To comment on the presentation
Budget Panel Report on Fees and charges (including requesting Cabinet to carry out comparison of non statutory fees with other authorities (briefing note)	4	Committee	To consider the draft Budget Panel report <b>(Cllr Finlay) (5 mins)</b>	Comment and make recommendations as appropriate.

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Complaint Handling (briefing note)	2	Committee	To review the complaints received <b>(Complaints and Improvement Officer) (5 mins)</b>	To consider and make recommendations as appropriate
Annual Review of Corporate Action Plan (full report)	2	Committee	To receive an update on the Key Performance Indicators <b>(Policy Manager) (20 mins)</b>	To consider and make recommendations as appropriate
<b>7 JULY (GUILDHALL) AWAYDAY</b>				
<b>3 AUGUST (ROMSEY)</b>				
<b>13 SEPTEMBER (ROMSEY)</b>				
Community Safety Partnership (briefing note)	3	Committee	Update on the Community Safety Partnership <b>(Head of Community and Leisure) (5 mins)</b>	To comment and make recommendations.
Annual Review of Partnership and Shared Services (briefing note)	2	Committee	To receive an update on progress <b>(Corporate Director) (5 mins)</b>	Comment on the proposals and make recommendations
Equalities Scheme (briefing note)	2	Committee	To monitor and review performance <b>(Corporate Director) (5 mins)</b>	To comment and make recommendations as appropriate.
Romsey Future – A vision for Romsey 2015-2035 Action Plan (briefing note)	2	Committee	To receive the Action Plan (Policy Manager) (5 mins)	To comment and make recommendations
<b>12 OCTOBER (ANDOVER)</b>				
Update by Andover Town Centre Manager	5	Committee	Update on the last 12 months by the Andover Town Centre Manager. <b>(Chris Gregory) (30 mins)</b>	To comment on the presentation
LSP Annual Report (briefing note)	3	Committee	Update on the Local Strategic Partnership <b>(Policy Manager) (5 mins)</b>	To comment and make recommendations

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<b>8 NOVEMBER (ANDOVER)</b>				
Cemetery Rules and Regulations Review (Briefing Note)	3	Committee	To receive an update. <b>(Head of Community and Leisure) (5 mins)</b>	To comment and make recommendations
Valley Leisure Limited Annual Report (full report)	1	Committee	To receive the report <b>(Head of Community and Leisure) (20 mins)</b>	To comment and make recommendations
Budget Panel Report Draft Budget (full report)	4	Committee	To consider the draft Budget Panel report <b>(Cllr Finlay) (20 mins)</b>	Comment and make recommendations as appropriate.
Draft Budget Fees and Charges (full report)	4	Committee	To consider the draft Budget Panel report <b>(Cllr Finlay) (20 mins)</b>	Comment and make recommendations as appropriate.
Andover Levy (briefing note)	2	Committee	To review the levy <b>(Accountancy Manager) (5 mins)</b>	To consider and make recommendations as appropriate
<b>7 DECEMBER (ROMSEY)</b>				
Round table discussion Web Strategy	2	Committee	To discuss and consider the web strategy <b>(Head of Communications)</b>	To consider the web strategy
Update on the Council Tax Support Scheme (full report)	3	Committee	To receive an update on the Council Tax Support Scheme <b>(Acting Head of Revenues, Benefits and Customer Services) (20 mins)</b>	To comment and make recommendations
Andover Economy (full report)	2	Committee	To receive an update on the Andover Economy <b>(Economic Development Officer) (20 mins)</b>	To comment and make recommendations
<b>2017</b>				
<b>24 JANUARY (ROMSEY)</b>				
Planning Enforcement (briefing note)	2	Committee	To receive an update on Planning Enforcement <b>(Planning Enforcement Manager) (5 mins)</b>	To comment and make recommendations
Update on Sustainability and Carbon Management Plan (briefing note)	2	Committee	To receive an update on the Sustainability and Carbon Management Plan <b>(Head of Estates) (5 mins)</b>	To comment and make recommendations

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<b>DATE TO BE AGREED</b>				
Housing Strategy (including Homelessness Strategy and Homes Energy Conservation Act Action Plan (full report))	4	Committee	To present the position of these three Housing strategies <b>(Head of Housing and Environmental Health) (20 mins)</b>	To comment and make recommendations
Briefing on Devolution (full report)	5	Committee	Presentation on Devolution <b>(20 mins)</b>	To comment and make recommendations
Round table discussion on Tourism	3	Committee	To explore opportunities and ideas for increasing tourism	To consider ideas and opportunities
Protocol on how to engage internal audit resources for Scrutiny purposes (briefing note)	2	Committee	<b>(Cllr Tilling/Chris Davis) (5 mins)</b>	To comment and make recommendations
Hampshire County Waste Strategy (briefing note)	5	Committee	To update the Committee on the future of Household Recycling <b>(Paul Wykes/HCC) (5 mins)</b>	To comment on the presentation
Community Infrastructure Levy (briefing note)	2	Committee	To update the Committee on the Community Infrastructure levy <b>(Graham Smith/Andy Ferrier) (5 mins)</b>	To comment and make recommendations

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